

Job Description

Job title: Hydro Pool Assistant

Accountable to: Hydro Pool Manager and Assistant Manager

Accountable for: The post holder will have no direct line management responsibilities

Job Purpose

To provide high quality support to individuals using the Hydrotherapy Pool. Duties include lifeguarding of the Hydro Pool, hoisting of clients in and out of the pool and to carry own caseload in the provision of treatment for clients in the water following programmes set up by the appropriate Physiotherapist.
General cleaning of the Hydro Pool and Treatment rooms

Key Responsibilities and Objectives

1. Act as Lifeguard in pool hall and ensure that a lifeguard is present for all sessions.
2. To gain National Pool Lifeguard/ Life Savers qualification and to maintain competences in this area.
3. Responsible for identifying maintenance issues within the Hydro Pool, reporting and dealing with them as necessary.
4. Receive, direct, advise and transfer callers to the Hydro Pool or on the telephone.
5. Responsibility for monitoring stock within the Hydro Pool and reporting to Hydro Pool Manager.
6. Organisation of daily workload.
7. Responsible for the cleanliness of the Hydro Pool and Treatment rooms including public areas and grounds.
8. The post holder will need to develop a clear understanding of their role, in line with the competency framework, within the organisational structure and participate in regular supervisions and annual appraisals.
9. To develop and operate within a clear understanding of Freeways policies and procedures and any relevant contractual requirements.
10. Responsibility for ensuring that laundry is available for sessions.
11. Responsibility for the security of the building.
12. Assist with evaluating the service, the setting of standards of good practice and auditing.
13. Assist in marketing and developing the service and identification of any service deficiencies.
14. Assist in making arrangements to cover planned leave of staff and covering staff sickness.

15. Responsibility for all visitors within the Hydro Pool and Treatment rooms.
16. Assist with the preparation of service users for hydrotherapy and assisting them in and out of the pool.
17. Assess all service users for suitability of treatment medium in conjunction with physiotherapists.
18. To carry own caseload in the provision of treatment for clients in the water following programmes set up by the appropriate Physiotherapist.
19. Responsibility for keeping service users records and Hydro Pool statistics up-to-date.
20. Liase closely with physiotherapists, Hydro Pool manager / Assistant manager, service users and care staff.
21. Responsibility for the manual handling of customers and staff and to maintain own competence as a manual handling risk assessor.
22. Monitor own performance to ensure that a high standard of personal competencies are maintained. This will be achieved by regular supervision and appraisal sessions with the Hydro Pool Manager.
23. To maintain confidentiality of customers at all times.
24. To support treatments in the pool under the supervision of the physiotherapist.
25. To assist with any other duties which may be required in the movement of clients as deemed necessary for their safety and well being by accompanying assisting or conveying by wheelchair.
26. To be responsible for your continual personal development and undertake training as required.

27. Assist in other duties as assigned by the Hydrotherapy Pool Manager.

Health and safety responsibilities:

Under the provisions contained in the Health and Safety at Work Act 1974, it is the duty of every employee to:

- Take reasonable care of themselves and others at work
- To co-operate with Freeways and Freeways Trust as far as is necessary to enable them to carry out their legal duty.
- Not to intentionally or recklessly interfere with anything provided including personal protective equipment for health and safety or welfare at work.

Equal opportunities:

Freeways is committed to anti-discriminatory policies and practices and it is essential that the post holder is willing to make a positive contribution to their promotion and implementation.

This job description only contains the main duties relating to this post and does not describe in detail all the tasks required to carry them out.

Post holders may be asked to undertake any task commensurate with their pay grade.

All job descriptions will be subject to review as appropriate and may be altered in line with the requirements of the post. Any proposed changes will be discussed with the post holder prior to change.

Person Specification – Hydro Pool Assistant

Shortlisting will be based on the criteria listed below, which are derived from the Job Description. Applicants should therefore explain in their application how they think they meet each criterion using relevant examples from previous work experience and community/voluntary/leisure activities, as appropriate.

Criteria:	Essential/ Desirable	Assessment Method
<p>Qualifications: Lifeguard qualification or Safety award for teachers</p> <p>Experience: Experience of working in a Pool setting Experience of working with client group and/or with the community. Relevant life experience, volunteering or work experience</p> <p>Skills and Abilities: Good communication skills at all levels. Basic IT skills. Positive role model. Good basic literacy and numeracy skills. To work co-operatively as part of a team. Manage own workload. Lone work – in accordance with Freeways procedures.</p> <p>Knowledge/Understanding of: Confidentiality and how to apply this in practice. Safeguarding and whistle-blowing.</p> <p>Values: Understanding of and committed to tackling discrimination and inequality. Desire to enable independence and choice. Commitment to ensuring customers are at the centre of support provided.</p> <p>Other Factors: Willingness and ability to travel across the geographical area as required.</p>	<p>D</p> <p>D D D</p> <p>E D E E E E</p> <p>E D</p> <p>D E D</p> <p>E</p>	<p>Application</p> <p>Application/ Interview Application/ Interview</p> <p>Application/ Interview</p> <p>Application/ Interview</p> <p>Application/ Interview & Assessment</p> <p>Application</p>